



CITY OF BURLINGTON

Administration Department

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CITY OF BURLINGTON
Committee of the Whole Minutes
Robert Miller, Mayor
Beverly R. Gill, City Clerk
September 18, 2012

1. CALL TO ORDER/ROLL CALL

Mayor Bob Miller called the meeting to order at 6:30 p.m. starting with roll call. Aldermen present: Bob Prailes, Ed Johnson, Peter Hintz, Ruth Dawidziak, Steve Rauch, Tom Preusker, Katie Simenson
Excused: Tom Vos

Also present: City Attorney John Bjelajac, Police Lt. Mark Anderson, City Administrator Kevin Lahner, Library Director Gayle Falk, Treasurer Steve DeQuaker, Assistant to the Administrator Megan Watkins, Mr. Tom Foht of Kapur Engineering, Dave Wagner of Ehlers and Associates

2. CITIZENS COMMENTS AND QUESTIONS

None

3. APPROVAL OF MINUTES FOR SEPTEMBER 4, 2012

A motion was made by Prailes with a second by Hintz to approve the minutes from September 4, 2012. With all in favor, the motion carried.

4. DISCUSSION AND TUTORIAL REGARDING ALDERMANIC ACCESS TO CITY E-MAIL

The mayor introduced the topic for discussion.

Lahner then led the discussion on the email accounts that have been recently set up by the city for the use of the aldermen. Lahner said from a legal standpoint, it would be better for the aldermen not to mix their personal account with city business.

Atty. Bjelajac also encouraged the aldermen to use the city accounts rather than their personal accounts.

Lahner provided a brief tutorial to the council members in receiving and retrieving emails.

Simenson preferred to use her own personal account to receive and send her emails as she felt it was more efficient for her and it provided her with a better response time.

Rauch questioned if it was mandatory to use the city email account or if the council members had a choice. Lahner replied that the council members had a choice in the matter.

5. RESOLUTION 4574 (25) "A RESOLUTION TO CONSIDER TASK ORDER NUMBER EIGHTY-NINE WITH KAPUR & ASSOCIATES TO PROVIDE CIVIL ENGINEERING SERVICES REPAIRS AND MAINTENANCE ON THE JEFFERSON STREET BRIDGE"

The mayor introduced Resolution 4574 to the council for discussion.

Johnson questioned what type of repairs are needed on the bridge. Foht reported the railings on the Jefferson Street Bridge need repainting and there are surface repairs on the sidewalks. The work is to be completed in 2013.

Prailes asked if the road itself or any of the bridge structure is in need of repair. Foht stated that neither of those items needs attention at this time.

Simenson commented that along with the railings on the bridge, there are also railings on the river walk that need attention. Lahner said that there has been sand blasting and painting on a small portion of the railing along the river and after reviewing the work, it appeared to have worked well. The city has since been in contact with the company for future work as the budget will allow.

Simenson thought the city should coordinate the two projects when they go out for bid as they are similar in scope. Lahner agreed with her suggestion.

Johnson questioned why the city would need engineering services for minor repairs on a bridge. Foht responded by stating Kapur provides the specifications that have to be followed, creates the bid package, does the bidding for the project and oversees the construction. Lahner commented that the specifications that will be developed for this project will also be used on future bridge repairs.

Preusker asked if any other engineering services had been contacted for services. Lahner said that the city has been using Kapur and no other company had been contacted.

This resolution is scheduled for the October 2, 2012 Common Council meeting.

6. RESOLUTION 4575(26) "A RESOLUTION TO CONSIDER AUTHORIZING THE ISSUANCE AND SALE OF UP TO \$7,722,769 TAXABLE SEWERAGE SYSTEM REVENUE BONDS, SERIES 2012 AND PROVIDING FOR OTHER DETAILS AND COVENANTS WITH RESPECT THERETO AND APPROVAL OF RELATED \$8,092,701 FINANCIAL ASSISTANCE AGREEMENT"

The mayor introduced Resolution 4575(26) to the council for discussion.

Simenson questioned if this was the full amount for Phase II. Lahner affirmed that was correct.

This resolution is scheduled for the September 18, 2012 council meeting.

7. ORDINANCE 1955(9) "AN ORDINANCE TO CONSIDER CREATING CHAPTER 119-1.5(2)(B) "FLOODPLAIN LETTER OF MAP REVISION" OF THE MUNICIPAL CODE REGARDING THE MEADOWS OF PINE BROOK SUBDIVISION"

The mayor introduced Ordinance 1955(9) to the council for discussion.

Rauch requested additional background on this as the Pine Brook subdivision had been approved several years ago. Lahner commented that FEMA had approved a map revision for the floodplain in Meadows of Pine Brook and this revision must be included in the ordinances for the city.

This resolution is scheduled for the October 2, 2012 council meeting.

8. ORDINANCE 1956(10) "AN ORDINANCE TO CONSIDER AMENDING CHAPTER 265-4C(2), YARD WASTE DISPOSAL OF THE MUNICIPAL CODE REGARDING LEAF DISPOSAL"

The mayor introduced Ordinance 1956(10) to the council for discussion.

Prailes asked if this new system for leaf pick up is working better than the old system which consisted of dump trucks and front end loaders. Lahner reported the system is efficient but the residents need to be aware that garden waste and sticks compromise the efficiency.

Simenson thought that more notification should have been given to the public prior to the fall clean-up.

Hintz commented that he thought it was a good ordinance, but he was concerned what to do with those residents who do not conform to the rules.

Lahner considered changing the wording on the notice that would be left at the residence to reflect the point the leaves were picked up this time, but in the future the pick up must be according to the rules or the leaves will remain in the street.

This motion is scheduled for the October 2, 2012 council meeting.

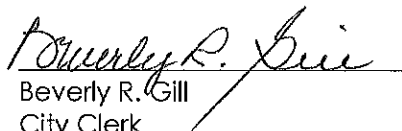
9. **MOTION 12-750** "A MOTION TO CONSIDER AN AIRPORT HANGAR LEASE WITH ROB BACH AT 816 HOTEL TAXIWAY FOR A TERM OF TWENTY-NINE YEARS AT \$228.00 PER YEAR"

The mayor introduced Motion 12-750 to the council for discussion.

This motion is scheduled for this evening's council meeting.

10. **ADJOURNMENT**

A motion was made by Dawidziak with a second by Simenson to adjourn the meeting.
With all in favor, the meeting adjourned at 7:20 p.m.


Beverly R. Gill
City Clerk
City of Burlington
Racine and Walworth Counties